



# CITY OF UMATILLA

Planning Department (541) 922-3226 x110  
700 Sixth Street, Umatilla, OR 97882

File No. \_\_\_\_\_

## **COMPREHENSIVE PLAN AMENDMENT APPLICATION**

**NOTICE TO APPLICANT:** On original application form, please print legibly using blue or black ink, or type. Applicants are advised to review the list of submittal requirements indicated on each application form prior to submitting an application. **Incomplete applications will not be acted upon or scheduled for a public hearing until the Planning Department receives all required submittal materials and fees.**  
**Failure to provide complete and/or accurate information may result in delay or denial of your request.**

### **SITE LOCATION AND DESCRIPTION**

Tax Map #(S) \_\_\_\_\_ Tax Lot #(s) \_\_\_\_\_

Tax Map #(S) \_\_\_\_\_ Tax Lot #(s) \_\_\_\_\_

Frontage street or address \_\_\_\_\_

Nearest cross street \_\_\_\_\_

Current zoning City of Umatilla \_\_\_\_\_ County \_\_\_\_\_

Site size (acres or square feet) \_\_\_\_\_ Dimensions \_\_\_\_\_

**SPECIFIC REQUEST** (Briefly state the nature of the request) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT** \_\_\_\_\_

Mailing address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Applicant's interest in property \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**PROPERTY OWNER** \_\_\_\_\_

Mailing address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Adjacent property under same ownership (list tax lot ID) \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*If same as applicant, mark SAME. If there is more than one property owner, please attach additional sheets as necessary.*

### **OFFICE USE ONLY**

**120 day time limit** Accepted as complete \_\_\_\_\_ Final decision by \_\_\_\_\_

**DLCD 45-day notice** Date mailed \_\_\_\_\_ First hearing on or after \_\_\_\_\_

Public Notice mailed \_\_\_\_\_ Tentative PC hearing date \_\_\_\_\_ Tentative CC hearing date \_\_\_\_\_

Notice to media Publication date \_\_\_\_\_ Emailed \_\_\_\_\_

Notice of Decision Date mailed \_\_\_\_\_ Appeal deadline \_\_\_\_\_

**Associated applications** \_\_\_\_\_

**STRUCTURES** Please indicate the type and number of structures on the site

Single Family Residence(s) \_\_\_\_\_ Multi Family Residence(s) \_\_\_\_\_  
Manufactured Home(s) \_\_\_\_\_ Travel Trailer(s) \_\_\_\_\_  
Other residential structure(s) \_\_\_\_\_ Barn/other ag building(s) \_\_\_\_\_  
Commercial building(s) \_\_\_\_\_ Industrial Building(s) \_\_\_\_\_  
Accessory buildings/structures \_\_\_\_\_ Other \_\_\_\_\_

**SERVICE PROVIDERS** Please indicate which of the following services are provided on the property

**Water** City of Umatilla \_\_\_\_\_ Well \_\_\_\_\_ Other/None \_\_\_\_\_

**Sewer** City of Umatilla \_\_\_\_\_ Septic \_\_\_\_\_ Other/None \_\_\_\_\_

**Fire** City of Umatilla \_\_\_\_\_ RFD \_\_\_\_\_ Other/None \_\_\_\_\_

Does the property have access to **City streets**? (Y/N, please explain what and where) \_\_\_\_\_  
\_\_\_\_\_

Does the property have access to **County Roads**? (Y/N, please explain what and where) \_\_\_\_\_  
\_\_\_\_\_

If the property is subject to special assessment or debt from any special districts (fire, road, etc), please provide details.  
\_\_\_\_\_

**LIVESTOCK** Please list the number and type of all livestock currently present on the property (*horses, cattle, sheep, goats, chickens, etc. Do not include domestic pets such as cats and dogs*) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BUSINESSES** Are any businesses operating on the property? If yes, please describe. \_\_\_\_\_  
\_\_\_\_\_

*All businesses operating within the City of Umatilla must obtain a Business License.*

**APPROVAL CRITERIA**

**SECTION 2. PURPOSE:** The text of this Ordinance and zoning map constitute the zoning ordinance and regulations for the area within of the City of Umatilla and are adopted to protect and promote the public health, safety and welfare, and to provide the economic and social advantages which result from the orderly and planned use of land resources.

**10-13-3: AMENDMENTS TO THE ZONING TEXT OR MAP:**

- A. Type IV Procedure: Amendments to the zoning title text or Official Map are considered a Type IV procedure. A Map change may be legislative or quasi-judicial, depending on the number of properties and area involved. A text change is always a legislative decision.
- B. Initiation Of Application: An application may be initiated by a property owner or authorized agent, the Planning Commission, or the City Council.
- C. Narrative, Identification Required: An application shall include a narrative that demonstrates compliance with the approval criteria and a site and vicinity map identifying the property and adjacent properties.
- D. Approval Criteria: An amendment to this Title or Official Map shall comply with the following criteria:
  1. The proposed designation is consistent with and supports the purposes of the portions of the City's Comprehensive Plan not proposed for amendment, or circumstances have changed to justify a change in the Comprehensive Plan.
  2. The proposed change will not affect the land supply for the existing zoning designation as related to projected need for the particular land use.
  3. The proposed designation will not negatively impact existing or planned public facilities and services.
  4. The site is suitable for the proposed use, considering the topography, adjacent streets, access, size of the site, availability of public facilities, and any other pertinent physical features.
  5. Other sites in the City or the vicinity are unsuitable for the proposed use. In other words, ownership and desire to develop a particular use in themselves provide insufficient rationale for changing a zoning designation that does not support the interests of the City as a whole. (Ord. 688, 6-15-1999)

